

How to Request a Clinical Experience

Due date for requests: Fall requests must be received by April 1st (Decision by CMH by April 30th)
Spring requests must be received by November 1st (Decision by CMH by November 30th)
Summer requests must be received by April 1st (Decision by CMH by April 30st)

1. Fill out the "[Clinical/Precept Request Form.](#)" Access this form online at www.communitymemorial.com under the Nursing link or you can request this from B. Fairfull.
2. Complete request form and return to K. Fick either via email: kfick@communitymemorial.com or via fax at (262) 250-7003

How to Request a Precept/Mentor Experience

Due dates for requests: Requests will be processed in the order they are received.

1. Review the "[Student Affiliations Department Reference](#)" and chose experiences(s). Access this form online at www.communitymemorial.com under the nursing link.
2. Fill out the "[Clinical/Precept Request Form.](#)" Access this form online at www.communitymemorial.com under the Nursing link or you can request this from B. Fairfull.
3. Return to K. Fick either via: email at kfick@communitymemorial.com or fax at (262) 250-7003

How to Request an Observation/Off-Unit Clinical Experience

Observation/Off-Unit Clinical Experience can be arranged independently by the instructor. Please refer to the student affiliations reference for contact information.

Guidelines for Observation/Off-Unit Clinical Experiences:

Many departments and professionals at CMH offer student experiences for the purpose of observation and or a "working experience." An observation experience means the student provides no direct, "hands-on" care during the learning experiences. A participative observation experiences is a combination of observing care being delivered to the patient and participating in the care under the supervision of the assigned preceptor/staff person.

The instructor is to be on-site at CMH during all observation experiences.

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